Alamance County Local Emergency Planning Committee

LEPC Q4 Meeting Agenda
Date: November 12th, 2026
Time: 10:00am – 12:00pm
Location: Impact Alamance (133 E Davis Street, Burlington, NC 27215)

- Open Meeting
  - Approval of Minutes from previous meeting- Kevin Turner

    Meeting was opened by Chair Kevin Turner. Previous Q3 minutes were approved without any exceptions.

- Secretary's Report
  - Report on state of Reporting Cycle – Landon Flood

    The 2026 reporting cycle is coming up soon. Report season will be from January 1st to March 1st. Landon Flood continues to identify and work with facilities that have not filed an updated report. Some common issues seen are changes in ownership/regulatory reporting positions.

    Annual Hazardous Materials Fee's are still being collected for the 2026 billing year. The total billed out for this fiscal year is $271,065.60. So far, $248,101.60 (91.53%) has been collected. Landon Flood is continuing to contact facilities that have not paid their fee.

  - Report on Tier II changes – Landon Flood

    For local reporting, facilities are reminded to please ensure you are uploading SDS sheets with your chemicals and a detailed site plan. SDS sheets will inform you which chemicals require EPCRA reporting.

    For facilities reporting to the State of North Carolina, E-Plan submissions will now require you to list how chemicals are received by your facility via transportation methods.

    Landon Flood continues to review and identify facilities that are reporting to the State's E-Plan system but not the county's local Hazconnect system and vice versa. The State has sent a mass email reminding facilities of the two reporting requirements in Alamance County. Approximately five facilities have reached out to start reporting locally.

    For next billing cycle, Landon Flood is working with County IT to create a way to send a mass email for invoices to facilities. Many facilities have requested to receive a digital copy of their Hazardous Materials Fee invoice rather than by mail. This will hopefully reduce delays in on-time payment of facilities. As a facility, please make sure you keep contact emails updated.

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- Lessons Learned
  - Encourage industry to share results from investigations, inspections, internal or external audits, certifications, awards, commendations, recognition, etc.

    Dr. Chandler from Apollo Chemical reminds facilities that locations storing hazardous materials or waste are required to send documentation to individual agencies that can be affected by facility operations. Dr. Chandler encourages facilities to work alongside local first responders and other stakeholders for emergency planning development and maintenance.

    Chair Kevin Turner encourages facilities to bring anything impactful that has or could happen and would like to see it as a presentation topic for a LEPC meeting, please let Landon Flood know.

    Dr. Chandler shares that there are low-cost hazardous training opportunities from various organizations in North Carolina. Topics in these training courses have recently covered PFAS and microplastics. If any industry is interested in attending this training, please let Landon Flood or Dr. Chandler know.

- Stakeholder Reports
  - Alamance Regional/Healthcare

    Landon Flood shared Cone Health news on behalf of Daina Key:

    On August 14th, Cone health conducted a campus-wide lockdown exercise involving facilities in Alamance County. The exercise focused on departmental response actions and internal coordination.

    Planning is underway for participation in the North Carolina Statewide Tornado Drill scheduled for March 2027.

    Cone Health conducted two sessions of the First Receiver Decontamination Course, which is designed to prepare hospital personnel to safely manage contaminated patients while protecting staff, patients, and visitors. A total of 25 registered nurses completed the training, including three from ARMC.

    Cone Health participated in a four-part community resilience and preparedness education series for Burlington Homes residents. Two sessions delivered were Safe Living at Home and Finding Help When You Need it.

  - Local Fire Departments

Nothing Noted

- Local Law Enforcement

  Nothing Noted

- Local Municipalities

  City of Burlington is conducting a cyber security tabletop exercise next week. The exercise will examine how the City of Burlington will continue their continuity of operations following a cyberattack.

- County

  Alamance County Emergency Management: Two new individuals have joined ACEM following the previous LEPC meeting in August. Jesse Knepp has joined part-time as a Hazmat Specialist. Nick Martin has joined full-time as the Preparedness Coordinator.

  Emergency Management, along with other local fire departments, law enforcement, and local/state agencies conducted a full-scale Hazmat exercise in Snow Camp. The facility chosen for this exercise was a bulk LP-gas storage facility located at 8007 Snow Camp Rd. The scenario simulated a truck off-loading to fill the tanks at this location and lightning had struck and damaged the transfer piping. As a result, it ignited a pressurized LP-gas release.

  Next year the county will be looking at conducting full-scale exercise for severe weather.

- State Agencies

  Bryan Singleton from the North Carolina Department of Agriculture and Consumer Services recently started his position as the North Central Emergency Programs Specialist. Bryan will be the county's contact for any agriculture-related emergency that will involve State representation.

- Red Cross/Volunteer Organizations

  Red Cross is going over updating shelter information in the piedmont-triad area.

- New Business
  - Elections- Kevin Turner
    - Chair and Vice-Chair

      Kevin Turner was elected as Chair of LEPC for the upcoming year without any exception.

      No one voted for the Vice Chair. This position will remain vacant for the upcoming year.
  - Quarterly Haz Mat Response- Landon Flood

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A commercial structure fire on August 16th, 2026, at Potholes USA resulted in 160 gallons of water-based paint and 300 gallons of propane being affected within the structure. Controls were taken to reduce any possible run-off to vegetation and a nearby pond. Alamance County Emergency Management used absorbent, spill booms, and Class A Foam at the scene. The facility was charged for the supplies used and payment has already been received.

- LEPC Reauthorization- Landon Flood

  Landon Flood is currently in the process of updating and collecting documents needed for the LEPC reauthorization process. The State of North Carolina has sent out the requirements for this process, which is due January 8th, 2027. Documents submitted to the State will include:

  - Most recent copy of LEPC bylaws (EPCRA Section 303(c))
  - Current membership list (EPCRA 301(c))
    - Being updated since list is still showing members no longer living within this county.
  - Most recent copy of minutes from a LEPC Meeting (EPCRA Section 301(c))
  - Emergency Response Plan that meets EPCRA 303c.
    - Landon Flood has reviewed/updated the counties Hazardous Materials Response Plan. A draft has been submitted to the State for review. The State advised two editing requirements for the plan pertaining to vulnerable populations and 302 facility information listed in the plan. Corrections have been made.

- Training
  - New Training – Kevin Turner

    Refer to training opportunity section for online EPCRA learning opportunity. If you are interested in the Hazardous Waste training mentioned by Dr. Chandler, please contact Landon Flood.
  - Training exercises – Landon Flood

    Emergency Management will be conducting a Hazmat refresher for North Central Fire Department on November 12th, 2026.

    Any local responders, government, or industries interested in hazardous materials training, please reach out to Landon Flood.
- Presentation
  - Stefan Coutoulakis: Hazardous Materials Coordinator/EPCRA for NCEM

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- EPCRA/LEPC overview and new reporting requirements for State reporting on E-Plan
  Landon Flood will be sending out the PowerPoint presented to our LEPC members.

Training Opportunities

- EPCRA (Non-Section 313) Online Training for States, Tribes, LEPCs, Local Planners and Responders | US EPA